



Employee Needs Worksheet

**For each question below, circle "yes" or "no".
Respond as a member of the team you lead would answer.**

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|-----|----|---|
| Yes | No | 1. Do you know what is expected of you at work? |
| Yes | No | 2. Do you have the materials and equipment you need to do your work right? |
| Yes | No | 3. At work, do you have the opportunity to do what you do best every day? |
| Yes | No | 4. In the last seven days, have you received recognition or praise for doing good work? |
| Yes | No | 5. Does your supervisor, or someone at your work, seem to care about you as a person? |
| Yes | No | 6. Is there someone at work who encourages your development? |
| Yes | No | 7. At work, do your opinions seem to count? |
| Yes | No | 8. Does the mission/purpose of your company make you feel your job is important? |
| Yes | No | 9. Are your associates committed to doing quality work? |
| Yes | No | 10. Do you have a best friend at work? |
| Yes | No | 11. In the last six months, has someone at work talked to you about your progress? |
| Yes | No | 12. In the last year, have you had the opportunities at work to learn and grow? |

Count up the number of "yes" responses from above: _____